



**Skill India**  
कौशल भारत. कृशल भवतु

भारतसरकार/Government of India  
कौशलविकासएवंउद्यमशीलतामंत्रालय/  
Ministry of Skill Development & Entrepreneurship  
क्षेत्रीयकौशलविकासएवंउद्यमशीलतानिदेशालय, तमिलनाडु/  
Regional Directorate of Skill Development and Entrepreneurship, Tamil Nadu



PH: 044-22501211, 22500252

DIR: 044-22501460

Email: rdsde-tn-msde@gov.in

नं/No: RDSDE/CH/A-22015/2022-23/Admn/ 1426

दिनांक/Date: 12.01.2023

**OFFICE ORDER No.02 of 2023**

In partial modified earlier order of this Directorate even no.60 of 2022, dated 08.12.2022, the following order is issued with Immediate effects:-

Sl No.	Name & Designation Shri/Smt	Duty allocation	Reporting Officer
1	S.Vasanthi, DD	<ul style="list-style-type: none"> <li>She will Handing over complete charges of ECM Section to Smt. K. Arulselvi, AD,</li> <li>She will carry out assigned duties as per Office Order No.60 of 2022, dated:08.12.2022 and vide office order No. RDSDE/CH/A-22015/2022/Adm, dated:26.12.2022 of DDO, RDSDE, Chennai.</li> <li>Any other work assigned by the Head of Office / Regional Director.</li> </ul>	JDT/HOO
2	A.S. Bhagat, DD	<ul style="list-style-type: none"> <li>He will look after the complete activities of Apprenticeship training (RDSDE) like contract renewal, NAPS claim, Inspection of BTP, STRIVE for the state of Tamil Nadu, Puducherry and union territory of Andaman and Nicobar Islands.</li> <li>He will be look after activities of SSDEC in the state of Tamil Nadu, Puducherry and union territory of Andaman and Nicobar Islands.</li> <li>In addition, he will be the section in charge for CSA and IBM Diploma lab and will coordinate in developing latest IT &amp; ITeS sections</li> <li>Any other work assigned by the Head of Office / Regional Director</li> </ul>	JDT/HOO
3	S. Samsudeen, DD	<ul style="list-style-type: none"> <li>Section In-charge of Machine Tool Maintenance section and Advanced Welding section along with Tools and equipments from Main Store from Shri S. Mahesh, Store Keeper.</li> <li>He will be section in charge for OLD Workshop sections namely, Plumbing, Carpentry, Welding, Electrical, MMV, Material Testing and Maintenance sections</li> <li>Any other work as and when assigned by Head of Office / Regional Director</li> </ul>	JDT/HOO
4	K. Arulselvi, AD	<ul style="list-style-type: none"> <li>She will take over complete charges ECM section from S. Vasanthi, DD, and conduct all relevant training programs</li> <li>She will take over complete charges Jio Lab from Smt. K. Hemalatha, V.I and conduct all relevant training programs</li> <li>Any other work assigned by the Head of Office / Regional Director.</li> </ul>	Smt. Vasanthi, DD
5	P. Thirunavukkarasu, AD	<ul style="list-style-type: none"> <li>To Take over charges of Industrial Chemistry Section along with Tools and equipment's from Shri Naresh Kumar, T.O</li> <li>He will look after the activities of DLP Studio,</li> <li>He will liaison for all events at RDSDE</li> <li>He will prepare monthly E- Magazine. "Skill Talks"</li> </ul>	JDT/HOO

The Handing over/ taking over of the charge through Main Stores wherever required should be completed immediately. The above officers are not entitled for any extra remuneration for the additional duties assigned to them.

In addition to the above, they will also carry out the duties, as and when assigned by the training in charges / Head of Office / Regional Director.

TO

All Concerned officers

  
(B.V.S. Seshachari)  
Regional Director

Copy to:-

1. The Store Officer / Main Store (Store Keeper), RDSDE, Chennai
2. JDT/AO/DDO/Accounts/ Estt, RDSDE, Chennai-32
3. Shri Ganesh VI : To upload the same in institute website